

**Donor Name:**

**DATE:**

**Address:**

**Phone:**

**Email:**

I/We, the undersigned, do hereby irrevocably and unconditionally give, transfer, and assign to the Music Institute of Chicago by way of gift, all right, title, and interests in, to, and associated with the following object(s):

**Description** (Brand, Model, Serial #, VIN #, etc.):

**Quantity:**

**Condition:**

**Estimated Full Market Value (FMV):**

**DONOR AFFIRMATION**

I/We hereby attest that I/We am/are the lawful owner(s) of the above-described item(s) of personal property or am/are acting as the authorized agent(s) of the same. I/We have absolute authority to, and hereby do, effect transfer of ownership of all rights, titles, and interest in, to and associated with the above-described item(s) to the Music Institute of Chicago. I/We understand and acknowledge that, without limitation, the Music Institute of Chicago reserves the right to photograph and/or reproduce in any medium, including recording and digital reproduction, the donated item(s) for catalogue, educational, publicity, commercial, or other purposes, and will retain or dispose of this property at its discretion.

**Donor Signature:**

**DATE:**

**Printed Name\*:**

\*As you wish to appear in donor recognition materials

**MUSIC INSTITUTE OF CHICAGO AFFIRMATION**

The Music Institute of Chicago gratefully acknowledges and hereby accepts the above gift and affirms that no goods or services were provided in exchange.

**Signature:**

**DATE:**

Jennifer Bienemann, Vice President of Development

*The aforementioned information pertaining to your in-kind contribution is provided for your convenience and does not constitute legal or tax advice on behalf of the Music Institute of Chicago or its employees. You are strongly encouraged to consult with your tax advisor and refer to IRS Form 8283. The value of any item, regardless of the amount, is used for internal gift reporting only; the Music Institute of Chicago is unable to include the estimated value on a donor receipt or acknowledgement. It is the responsibility of the donor to obtain a qualified appraisal and substantiate the fair market value for his/her/their own tax purposes.*